



Invermere Farmers and Artists Market Guidelines

1 Application

- 1.1 All applications for the Invermere Farmers and Artists Market should be received by mid April preceding the season for Full Time vendors and at least two (2) weeks prior to the first weekend for Part Time vendors.
- 1.2 Application submission online unless otherwise agreed with market management.
- 1.3 All vendors must indicate the markets they will attend on the application form.
- 1.4 Submission of an application does **NOT** guarantee acceptance to the market. Market management will consider all applications and after review, acceptances will be forwarded to vendors.
- 1.5 If a requested market date is not available, the vendor will be placed on a wait list. Vendors on the wait list, indicated by a "W" on the invoice must be available to attend the market if contacted by market management. If a vendor cannot attend markets where they are on the wait list, they must communicate this to market management

2 Payment

- 2.1 Full Time vendors will submit **payment in full within 30 days** after acceptance unless otherwise coordinated with market management.
- 2.2 Part Time vendors will submit payment at least two (2) weeks prior to the requested weekend unless otherwise coordinated with market management.
- 2.3 Vendors on the wait list will submit payment when confirmed that a market stall is available.

3 Cancellations

- 3.1 Vendors shall attend all markets they have indicated on the application form.
If not able to attend, vendors must coordinate with market management at least **three (3) days** prior to the market date.

4 Penalties

- 4.1 Nonattendance without prior coordination with market management at least **three (3) days** prior to the market date will result in a **No Show**.
- 4.2 For **Part Time** vendors a **No Show** will be charged the daily market fee.
- 4.3 For **Full Time** vendors, more than **2 (two) No Shows** will result in cancellation of the Full Season discount and vendors charged the **Part Time** market rate.

4.5 Nonattendance without any coordination will result in 2 (two) No Shows!

5 Vendor market stalls

- 5.1 Vendor market stalls are 11ft x 10ft (Single) or 11ft x 30ft (Nose in and Roll in Roll out)
- 5.2 Build up of market stall is from 6:00am to 8:45am
- 5.3 Invermere Farmers and Artists market is open to the public from 9:00am to 1:00pm
- 5.4 No vehicle traffic is allowed within the market area 08:45am to 1:15pm
- 5.5 Stall breakdown may not commence before 1:00pm
- 5.6 Vendors must supply tables, tents, appropriate weights, signage, and supplies.
- 5.7 All materials, signage and products must remain within the stall area and may not infringe on the walkways.
- 5.8 Low Noise Electrical generators will only be allowed in the Nose in and Roll in Roll out areas
- 5.9 All vendors must display required licences and permits.
- 5.10 Vendors must remove any trash from their stall area and vendors creating trash **MUST** supply their own garbage containers.